

Glacier Unitarian Universalist Fellowship Action Plan 2007-2008

Committee	Task/Accomplishment/Event	By When
<i>Steering</i>	Resolve how we count and report attendance	October 2007
	Put our Who We Are (aka the "Mission Statement") on all meeting materials	October 2007
	Purchase notebooks for committee chairs and provide guidelines for assembling Committee Orientation Manuals	October 2007
	Provide guidance to Stewardship Committee on pledge canvassing process	December 2007
	Redesign name tag system	December 2007
	Conduct update of Five-Year Vision at January Community Day Meeting--include kids in session	January 2008
	Create new Recruitment and Recognition Committee; find members and chairperson	January 2008
	Meet with Bet Harim, Buddhist Group, and UCC for beginning discussion of shared space	April 2008
	Design committee transition process--immediate past chair serving on committee for a year after their "retirement"; create/maintain orientation notebook; conduct orientation meeting	May 2008
	Assess feasibility of sharing/offering space to Arts & Music groups	June 2008
	Monitor space vs. attendance to determine need for 2 services (rule of thumb: if seats are 80% filled, that can inhibit growth)	June 2008
Plan joint planning retreat between outgoing and incoming Steering Committee members	August 2008	
<i>Building & Grounds</i>	Continue Building Discussion & Planning with the Fellowship throughout the year	Ongoing
	Determine Building Cost Estimates on "final" for building expansion plan	January 2008
	Post sign with Who We Are (aka the "Mission Statement") in Fellowship Room	February 2008
	Plan-Restrooms interior design	March 2008
	Feasibility study-Remodel apartment into Cry Rm/Kitchen/Office	April 2008
	Feasibility study-Building addition	May 2008
	Complete- Restrooms interior work	June 2008
	Plan-Work days for spring/summer/fall	Ongoing

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<i>Social Action</i>	Find alternative project to replace Presentine Bar Cleanup	April 2008
	Habitat for Humanity Workday	September 2007
	Print & sell vests and other clothing with GUUF logo	October 2007
	Guest at your Table service and Solicitation	November 2007
	Plan/deliver 1-2 programs during the '07-08 program year	Ongoing
	Food Bank and Samaritan House collections	Ongoing
<i>Program</i>	Finalize plans for January-February and get programs lined up for January to June	December 2007
	Involve Armida in choosing themes and to develop programs to enhance Armida's services	Ongoing
	Work together in "Worship Teams" to organize and present programs and encourage new members to take part in leading services	Ongoing
	Consider changes to the service format and content, including reading "Who we are" statement, projecting lyrics on the wall, greeting neighbors during service, welcoming newcomers and visitors, and increasing Armida's presence in lay services and lay members being involved in Armida's services	Ongoing
	Consider alternative ways to handle the closing circle (with larger attendance)	February 2008
	Finalize plans for March-April programs	February 2008
	Finalize plans for May-June programs	April 2008
	Meet with new program committee and chair person about summer plans, finalize July-August Programs	June 2008
	Program committee retreat to choose a theme for 2008-9 programs and brainstorm planning for programs for Sept.-June 2008-2009; enter major events and annual programs on GUUF online calendar	August 2008
	Finalize plans for Sept.-Oct. Programs	August 2008
	Finalize plans for Nov.-Dec. Programs	October 2008
	Finalize plans for January-February and get programs lined up for January to June 2009	December 2008
<i>Communications</i>	Consider and make recommendations re: a picture directory of all members; coordinate photo shoots and production if accepted	January 2008-June 2008 for final product
	Renew Montana Public Radio sponsorship spots	February 2008
	Consider adding signs at street corners to direct people to GUUF	March 2008
	Develop flyer distribution plan to coffee houses, other venues using UUA ad materials	April 2008

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<i>Membership</i>	Submit newsletter articles, including Membership Committee column and biographies about new members.	Ongoing
	Maintain current cares and concerns activities & integrate those activities with the pastoral care provided by our minister.	Ongoing
	Work with Chris Holdhusen to create a bulletin board featuring new members to be placed in the front hall	October 2007
	Maintain list of 10-20 newer members or regular visitors and assign "mentors."	December 2007
	Assist the Fellowship to increase their interaction with newcomers, especially during social hour. Encourage all GUUF members to become more involved in welcoming visitors and new members.	December 2007
	Provide 4 newcomer workshops in next 12 months (October, January, March, May)	May 2008
	Have new membership ceremonies at both Community Days (January 2008, May 2008) and during two additional services in November and April if needed.	May 2008
	Schedule three Circle of 8 Dinners and encourage newer members to become regular hosts.	June 2008
Work with Communications Committee to review the GUUF roster, drop inactive listings, reviewing the lists at each Membership Committee meeting.	June 2008	
<i>Stewardship</i>	Plan/coordinate 2 rummage sales per year	August 2007, Spring 2008
	Solicit year-end donations from non-members/friends	December 2007
	Consider improvements to the Annual pledge process	Ongoing
	Consider/plan pledge drive dinner in April	April 2008
	Begin Capital Campaign research (based on fellowship discussion at January and May Community Discussions)	June 2008
<i>Religious Education</i>	Clean, organize and stock classrooms	August 2007
	Meet with teachers of all classrooms to review curriculum and set Sept/Oct schedules	August 2007
	Begin construction on 6th to 9th grade "shop" classroom	August 2007
	Troubleshoot and problem areas with classroom teachers	September 2007
	Take pictures of kids and teachers to post on doors	September 2007
	Register families for RE or update last year's registrations	September 2007
	Continue to solicit classroom volunteers	September 2007

***Religious
Education
(continued)***

RE Committee Meeting late September, meet with Darryl Kistler about Youth group	September 2007
Finish construction on 6th to 9th grade class	September 2007
Set schedule for November/December classes	October 2007
RE Committee Meeting	November 2007
Set Schedule for January/ February Classes	November 2007
Plan Youth Group overnight	November 2007
Organize children's portion of Solstice Party	December 2007
Fit kids into X-mas music/drama service as able	December 2007
RE Committee Meeting if needed.	January 2008
Teacher training led in conjunction with Armida (3 hr event? Weekend?)	January 2008
Begin teaching 3 classes a month with 1 "one-room" event	January 2008
Solicit new volunteers as needed	January 2008
Plan March/April Classes	January 2008
Consider a Youth led service in April (no coming of age this year)	January 2008
Overnight for K to 2nd grade class	February 2008
Youth Group overnight?	February 2008
RE Committee Meeting. Look at Curriculum possibilities for 2008-2009	March 2008
Identify potential facility needs for 2008-09 to bring to Building Cttee.	March 2008
Set date for "Chinese Dinner/ RE recruitment" evening in May	March 2008
Identify potential Classroom leaders and committee members for 08-09	March 2008
Discuss summer options for RE	March 2008
Plan May/June Classes	March 2008
More volunteer recruitment if needed	April 2008
Youth-led service	April 2008
Hold Chinese dinner/recruitment night (before Annual Meeting), make final determination of curriculum to order.	May 2008
Determine plans for summer RE depending on Program schedule	May 2008
Assess how the transition to 3 classes and one "one-room" event per month has gone.	May 2008
Discuss Nursery plans for summer and 2008-2009	May 2008
Begin lists of Committee members and teachers for 08-09	May 2008
Continue recruitment at Annual meeting	May 2008
Finalize any summer youth group plans (Hikes?, Lake swims?)	June/July 2008
Order needed curriculum for 2008-2009	June/July 2008
Clean out classrooms to prepare for next year	June/July 2008
RE Committee Meeting to set September/October schedule	August 2008
Organize and Stock Classrooms	August 2008
